

Appointment of Teacher of Biology Maternity cover, full time September 2025 (an earlier start date could be considered)

Information for Applicants



The School

St. Teresa's has a school population of 600 including over 80 boarders, and a healthy Sixth Form. The school sits in 55 acres of beautiful countryside and the school benefits from excellent facilities. In recent years the school has carried out a significant development programme and further exciting projects are in the pipeline.

St. Teresa's offers a strong, caring community based on its Catholic traditions but remains an inclusive environment that welcomes pupils and staff from all backgrounds. With recognised strengths spanning academia, sport and the creative and performing arts, we focus on the individual, allowing the girls to achieve their best and enabling them to follow their own unique path to happiness and success.

Location

St. Teresa's stands in grounds of 55 acres in an area of outstanding natural beauty between Dorking and Effingham in Surrey. There is easy access to London by road or rail; both Gatwick and Heathrow are within 45 minutes' drive. Own transport to/from the school is required as there is no public transport available.

Facilities

The school is centred around the original eighteenth century manor house, which has evolved over the years and now proudly boasts some outstanding facilities.

A number of facilities have been provided to meet the needs of a modern education. These include a Sixth Form Centre, Equestrian Centre, Tennis Academy, a Performing Arts Centre comprising a large theatre, drama studios, music classrooms, practice rooms, recording suite and an IT Hub. In addition, pupils at St. Teresa's enjoy a swimming pool and an all-weather pitch.

The Vision

In 2019, we came together with neighbouring school Cranmore to form Effingham Schools Trust (EST), based on a diamond model – a powerful and exciting educational proposition, delivering all the advantages of both single sex and co-education to girls and boys.

The partnership has proven incredibly successful, providing new opportunities for pupils of all ages. EST is delighted to be able to continue to grow with Manor House School joining the Trust in September 2023. Three modern, progressive schools, with enviable facilities will deliver best practice teaching to their pupils, whilst maintaining exceptional pastoral care.

The new partnership will allow each school to focus on its strengths whilst retaining its individuality, presenting to all pupils an extraordinarily rich variety of shared events, facilities and resources to provide a distinctive and distinguished education for pupils of all faiths and backgrounds.

The Trust's diamond model will offer the benefits of the co-ed classroom to very young pupils, the benefits of the single sex classroom in later prep and secondary years, before finally returning to co-education Sixth Form.

The Role

St. Teresa's seeks to appoint an enthusiastic, well-qualified, well-organised and experienced Teacher of Biology on a fixed term contract of up to one year, commencing in September 2025 (although an earlier start date could be considered). The successful candidate should demonstrate a passion for Biology, teaching across the age range 11 to 18 years.

The Science Department

Science is flourishing at St Teresa's and is currently one of the most popular choices at A Level and GCSE. There are currently six full time and 4 part-time teachers. You will join a friendly, supportive and hard-working team.

The department is well-equipped with online resources, textbooks and teaching equipment. Extra-curricular activities are run by the Department, responsibility for these is shared within the Department.

Main Duties and Responsibilities

- To contribute to the teaching of Science throughout the school; to enable students to achieve their goals, maintain and reach their potential.
- To assist in the development of appropriate syllabuses, resources and schemes of work.
- Keep records of marks achieved in association with class work, homework and termly assessments.
- To attend departmental meetings and work collaboratively as a team.
- To be familiar with the aims and objectives of the Department, as outlined in the departmental handbook.
- To work closely with colleagues to maximise the success of the Department.
- To take an active role in delivering extra-curricular activities offered across the Key Stages taught.
- To play an active role and contribute to the wider school community.

Remuneration and Benefits

Our staff enjoy working as part of a strong school community.

We reward our talented staff with a range of benefits.

Salary

Salaries are competitive and in line with independent school teaching scales.

Continued Professional Development

All staff have access to professional development training as part of the school's performance development and appraisal process. Individuals are encouraged to continue to develop their skills to provide high quality teaching and learning for our pupils.

Fee Remission

Discounts available on school fees. Full terms and conditions provided by the Director of Finance.

Pension Scheme

Generous contributory pension scheme.

Refreshments and lunch

Refreshments and lunch provided during term time.

Cycle to work

Cycle to work scheme for staff members.

Parking

Parking for staff members is provided on site.

Counselling Service

A free, confidential 24-hour telephone service available 365 days per year.

Use of School sports facilities

Staff may use the school's 25-metre indoor pool when available.

Application and Selection Process

All applicants are required to complete an **application form** containing questions about their academic and employment history and their suitability for the role.

Further information including examination results and the Independent Schools' Inspection Report can be found on the School's website www.st-teresas.com

As part of St. Teresa's commitment to safeguarding and promoting the welfare of children, any offer of employment to this post will be subject to receipt of a satisfactory Enhanced Disclosure and Barring Service check, along with qualifications, two satisfactory references and a satisfactory response to a Health Questionnaire. **Please note that references will be taken up on short listed candidates prior to interview.**

Closing Date for Applications:	Friday 7 th February 2025
Applications should be sent to:	Mrs Karen Babler (Recruitment Manager) k.babler@st-teresas.com St Teresa's School Effingham Surrey RH5 6ST

St Teresa's School is committed to safeguarding and promoting the welfare of children. Our recruitment process follows the guidelines in KCSIE. Applicants undergo enhanced screening including checks with past employers, the DFE and the disclosure and barring service.

St Teresa's reserves the right to interview at any stage of the selection process.